

EXECUTIVE DECISION RECORD

CABINET

31 JULY 2019

Cabinet Members:

Councillors: R.G.Jones (Chairpersn), C.Clement-Williams, D.Jones, E.V.Latham, P.A.Rees, P.D.Richards, A.Wingrave and L.Jones

Officers in Attendance:

S.Phillips, A.Evans, G.Nutt, K.Jones, C.Griffiths, H.Jones, A.Thomas, A.Hinder, C.Davies and T.Davies

Invitee: Councillor M.Harvey (Scrutiny Chair)

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor R.G.Jones be appointed Chairperson for the meeting.

2. **DECLARATIONS OF INTEREST**

The following Member made a declaration of interest at the commencement of the meeting:-

Councillor R.G.Jones - Re: Report of the Chief Executive – Swansea Bay City Deal, as he is a Member of the Swansea Bay City Deal Joint Committee.

Councillor P.A.Rees - Re: Report of the Head of Transformation – Member’s Community Fund - Neath South, as it refers to his Community Fund. As

his interest was prejudicial he withdrew from the room during discussion and voting thereon.

Councillor L.C.Jones - Re: Report of the Head of Transformation – Member’s Community Fund, Tonna - as it refers to her Community Fund. As her interest was prejudicial she withdrew from the room during discussion and voting thereon.

Councillor M.Harvey - Re: Report of the Corporate Directors Group – Revenue Budget Monitoring Report 2019/20, and Private Joint Report of the Assistant Chief Executive and Chief Digital Officer; the Head of Adult Services and the Head of Property and Regeneration – CCTV Service Remodelling Update, as he is employed by South Wales Police.

3. **MINUTES OF PREVIOUS MEETING**

Decision:

That the Minutes of the previous meeting of Cabinet held on 10 July 2019, be approved.

4. **FORWARD WORK PROGRAMME 2019/20**

Noted by the Committee.

5. **SWANSEA BAY CITY DEAL**

Decisions:

1. That the business case at Appendix 1 to the circulated report be endorsed, and its submission to the City Deal Economic Strategy

Board, Joint Committee, Welsh and UK Governments authorised, with the objective of the earliest possible approval.

2. That the minutes of today's Joint Regeneration and Sustainable Development and Cabinet Scrutiny Committee be presented to Council, and an update be given by the Leader at the time the minutes are presented, on the progress made in securing the support of the Joint Committee and both UK and Welsh governments, for the business case.
3. That the Regeneration and Sustainable Development Scrutiny Committee include in their forward work programme, monitoring of the progress of the submitted projects and associated City Deal activities.

Reason for Decisions:

To invite Members to provide further direction on the City Deal.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

6. **PROPOSED DEMOLITION OF CYMMER AFAN COMPREHENSIVE SCHOOL**

Decisions:

1. That delegated authority be granted to the Head of Property and Regeneration to enter into arrangements to provide security to Cymer Afan Comprehensive School in the manner set out at private Appendix 2 to the circulated report.
2. That delegated authority be granted to the Head of Property and Regeneration to negotiate terms and enter into a contract/ agreement to safely manage asbestos removal and undertake demolition works at Cymer Afan Comprehensive School in accordance with the arrangements detailed at private Appendix 2 to the circulated report.

Reason for Decisions:

To limit the Council's exposure to the risk of arson and vandalism it would be prudent to appoint a contractor as a matter of urgency so that they can put in place arrangements to secure the school site, employ their own security, carry out further asbestos surveys, disconnect live services and procure sub-contractors to remove the asbestos and demolish all buildings down to finished floor level.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

7. **DRAFT DECARBONISATION AND RENEWABLE ENERGY STRATEGY**

Decisions:

1. That the Draft Decarbonisation and Renewable Energy Strategy as set out at Appendix 1 to the circulated report, be agreed as forming the basis for consultation.
2. That the publication and consultation procedures as set out in the circulated report be implemented.

Reason for Decisions:

To ensure that a clear Strategy / Action Plan be issued by the Council in respect of the Climate Change / Decarbonisation agenda, and to also ensure that a consultation exercise be undertaken allowing interested parties the ability to submit observations and comments on the draft Strategy thus maximising its effectiveness.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

Consultation:

This item will be subject to external consultation.

8. **PROMOTING HEALTHY LIVING AMONG PUPILS WITHIN NEATH
PORT TALBOT SCHOOLS - TASK AND FINISH GROUP**

Decisions:

1. That, building on existing provision, the Council prioritises the development and promotion of health and wellbeing training for school governors, including, in particular, information about the Healthy Schools Scheme and Healthy Eating in Schools Regulations.
2. That all governing bodies be encouraged to appoint a Health and Wellbeing Governor (HWG) to lead, at governing body level, on the Healthy Schools Scheme and other initiatives to promote healthy lifestyles.
3. That the Council encourages and facilitates the creation of Healthy Schools Action Groups (chaired by the HWG and consisting of representatives from the School Council, parents, and teachers) in each school to generate initiatives to promote healthy lifestyles, drawing, in particular, on the views of pupils.
4. That the Council facilitates an annual event to bring together HWGs to share initiatives from their respective schools.
5. That, in a similar manner to the drive to improve attendance, the Council focusses efforts on increasing the percentage of pupils using active travel options to get to and from school where safe and practicable.
6. That, acknowledging the resource constraints they face, schools be encouraged to ensure that the school lunch break provides sufficient opportunity for pupils to make considered food choices, socialise, relax and engage in active play. Where necessary, schools should be encouraged to give serious consideration to lengthening the lunch break and discouraged from shortening it.
7. That the Council encourages schools to review the delivery and timetabling of Food Technology and PE classes to ensure that they provide as broad a range of pupil experience as possible and that time is allowed for preparation and post-lesson activity.

8. That the Council encourages schools to use all possible opportunities to communicate messages about healthy lifestyles to the wider school community.
9. That the Council encourages secondary and middle schools to use School Nutrition Action Groups, or another appropriate mechanism, to incorporate pupil voice into the design of canteen food menus.
10. That a step by step guide on organising after school clubs and activities is produced and provided to all schools. This should, in particular, include legal advice on the use of third-party providers.
11. That the Council investigates ways to facilitate the sharing of sports resources between schools and collaboration in the provision of after school activities.
12. That the Council works with schools, Celtic Leisure, the PASS team and DANSA Community Transport to investigate ways of reducing the cost of transport to sports facilities and other activities.
13. That the Council ensures that PE and practical food technology are supported and promoted in the implementation of the new Curriculum for Wales.
14. That the Council continues to support and adequately resource the excellent work of the PASS, Project Development and leisure services teams within the Council.
15. That training is provided for all Councillors on the Play Sufficiency Assessments and Healthy Schools Scheme.
16. That in their consideration of the upcoming LDP review the Regeneration and Sustainable Development Scrutiny Committee investigates ways in which new planning policies may further support efforts to increase physical activity and improve the food choices of young people in Neath Port Talbot.
17. That, should sufficient funding become available, the Council gives consideration to creating a part time post for a healthy schools coordinator, to work with schools, and equivalent officers in the Health Board, to support this agenda and coordinate between departments of the Council.

18. That, should sufficient funding become available, the Council gives consideration to piloting an approach based on the Amsterdam Model in a community in Neath Port Talbot. This would involve bringing together schools, private, public and third sector partners, and minor authorities to consider the ways in which each stakeholder can influence the factors affecting physical activity and diet in a particular locality.
19. That data on the following subjects are reported to the Scrutiny Committee at regular intervals:
 - a. progress of schools within the Healthy Schools Scheme
 - b. percentage of pupils in each school using active travel
 - c. the quality and quantity of physical activity engaged in by pupils
 - d. the biannual DECipher survey
 - e. the Sport Wales School Sport Survey
20. That the Council encourage Governing Bodies to receive regular reports on the topics listed in Recommendation 19.
21. That the recommendations above be kept under annual review by the Scrutiny Committee.

Reason for Decisions:

To ensure that Neath Port Talbot Schools continue to maintain and improve health and physical education.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

9. **REVENUE BUDGET MONITORING 2019-20**

Decisions:

1. That management arrangements be put in place to minimise overspends and any adverse impact on reserves, as detailed in the circulated report.
2. That the additional grants received be noted.

3. That the reserve movements and budget virements, as detailed in the circulated report, be approved.

Reason for Decisions:

To update the Council's budget for additional grants received, budget virements and reserve movements, in accordance with the Council's constitution.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

10. **CAPITAL BUDGET MONITORING**

Decisions:

1. That the proposed 2019/20 budget totalling £52.21m, be commended to Council for approval.
2. That the position in relation to expenditure as at 30 June 2019 be noted.

Reason for Decisions:

To update the capital programme for 2019/20 and inform Members of the current year spend to date.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

11. **TREASURY MANAGEMENT MONITORING 2019-20**

Decision:

That the report be noted.

12. **WALES AUDIT OFFICE (WAO) - SERVICE USER PERSPECTIVE REVIEW: ONLINE SERVICES - NEATH PORT TALBOT COUNTY BOROUGH COUNCIL, JUNE 2019**

Decision:

That the Wales Audit Office findings, following their review of the Council's online services be noted, and that the proposed action plan, in response to the review findings, as detailed in the circulated report, be approved.

Reason for Decision:

For the approved action plan to be forwarded to the Wales Audit Office.

Implementation of Decision:

The decision will be implemented after the three day call in period.

13. **VALLEYS ACTION PLAN - PROGRESS**

Decision:

That the report be noted.

14. **MEMBER'S COMMUNITY FUND - BRYNCOCH (ELECTRICAL HOOK UPS)**

Decision:

That the provision of two electrical hook ups, to enable festive activities for the wider community to take place, at Lon Brynteg and Llys Gwynfryn in Bryncoch be approved, and that Councillor W.F.Griffiths, Councillor J.Hale and Councillor C.Williams allocation of £3,076 each, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

15. **MEMBER'S COMMUNITY FUND - BRYNCOCH (BRYNCOCH SPORTS CLUB)**

Decision:

That the adaptation and modernisation of the ancillary changing facilities at Bryncoch Sports Club, Memorial Grounds, Bryncoch be approved, and that Councillor W.F.Griffiths, Councillor J.Hale and Councillor C.Williams allocation of £5,000 each, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

16. **MEMBER'S COMMUNITY FUND - CIMLA**

Decision:

That new resources (including table tennis equipment, an LED TV/DVD player, films, a PS4 console and games) for Cimla Youth Club, at Crynallt Community Centre, Cimla, be approved, and that Councillor J.Warman's allocation of £1,173.96, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

17. **MEMBER'S COMMUNITY FUND - GLYNNEATH (WELFARE PARK)**

Decision:

That the addition of improved waste management opportunities including benches, picnic tables and recycling units, in Glynneath Welfare Park, Glynneath be approved, and that Councillor S.Knoyle's allocation of £9,976, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

18. **MEMBER'S COMMUNITY FUND - GLYNNEATH (DISABLED CROSSING, PARK AVENUE)**

Decision:

That a Disabled Crossing be provided at the location of the 'Tesco Express' and 'Esso' garage at Park Avenue, Glynneath, and that Councillor J.D.Morgan's allocation of £10,000 under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

19. **MEMBER'S COMMUNITY FUND - NEATH SOUTH**

(At this point in the meeting, Councillor P.A.Rees reaffirmed his interest and withdrew from the meeting and the discussion and voting thereon)

Decision:

That St. Peter's and St. Paul's Church Hall, Cimla, Neath, be better equipped with I.T. and storage facilities, including circuitry for computer servers, sockets, data outlets and Wi Fi connections, and that Councillor P.A.Rees' allocation of £2,532, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

(Councillor P.A.Rees re-joined the meeting)

20. **MEMBER'S COMMUNITY FUND - PONTARDAWE**

Decision:

That the purchase of equipment in support of the Enterprise Programme for disengaged Comprehensive school pupils and adult volunteers, at Glantawe Riverside Park be approved, and that Councillor A.Richards' allocation of £8,826.36, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

21. **MEMBER'S COMMUNITY FUND - TONNA**

(At this point in the meeting, Councillor L.C.Jones reaffirmed her interest and withdrew from the meeting and the discussion and voting thereon)

Decision:

That three new directional road signs, at the junction of St. Anne's Terrace into Dolcoed Terrace and Mount Pleasant, directing visitors to Tonna Rugby Football Club, Tonna, be provided and that Councillor L.C.Jones' allocation of £2,000, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

(Councillor L.C.Jones re-joined the meeting)

22. ACCESS TO MEETINGS

RESOLVED: that pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

23. CCTV - SERVICE REMODELLING UPDATE

Decisions:

1. That the progress that has been made to remodel the CCTV service, be noted.
2. That the Assistant Chief Executive and Chief Digital Officer be authorised to procure up to ten additional days, as detailed within the private circulated report, via APSE, in order to complete the business case for in-sourcing telecare services.

3. That the Assistant Chief Executive and Chief Digital Officer be authorised to procure a suitably qualified consultant to prepare an updated strategic and operational case for the CCTV camera estate and to prepare a technical specification that can then be used to tender for a replacement camera estate.
4. That the proposal to in-source intruder and lone worker alarm monitoring services to improve the value for money offered by the existing monitoring service, be supported.
5. That the Assistant Chief Executive and Chief Digital Officer be authorised to agree terms and enter into contract with the Briton Ferry Town Council for the provision of a CCTV monitoring Service.

Reason for Decisions:

To authorise short term actions that can help to support the sustainability of the Council's CCTV Service alongside additional research and analysis that can bring medium term proposals for the Service forward on a more certain footing.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

CHAIRPERSON